

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

VIRTUAL REGULAR MEETING

April 27, 2020

MINUTES

The **Virtual** Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President **via Zoom** at 6:33 p.m.

Member(s) Present Virtually

| | |
|----------------|--------------------|
| Jessica Abbott | Susan Mitcheltree* |
| Valerie Bart | Edward Morgan |
| Jeffrey Cain | Christopher Walker |
| Marianne Kenny | Tim Bart |

Laurie Markowski
*joined @ 6:36 p.m.

On the motion of Ms. Abbott, seconded by Ms. Markowski, the Board adopted the following resolution to meet Virtually in Executive Session at 6:33 p.m. viva voce.

SUNSHINE RESOLUTION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Employment Contracts
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/will not return to open session to conduct business at the conclusion of the executive session.

The Board returned to virtual public session at 7:28 p.m.

SUPERINTENDENT'S REPORT

Dr. McGann reviewed enrollment for the district. She spoke about connectivity for students and her efforts with Verizon. Dr. McGann spoke about referendum work and the food distribution. Mr. Bart thanked Dr. McGann for working with Verizon and Congressman Malinowski, he also thanked the Board for their support.

On the motion of Ms.Markowski, seconded by Mrs.Bart, minutes of the Regular Meeting on April 6, 2020, were approved viva voce.

On the motion of Ms. Markowski, seconded by Mr. Walker, minutes of the Special Meeting as on April 13, 2020, were approved viva voce.

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of March 2020, further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2019-2020.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A: 23-2.11(a), as of March 31, 2020. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of the school year 2019-2020.

On the motion of Mrs. Bart, seconded by Ms. Markowski, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of March 2020.*

***Mr. Walker voted no.**

Aye: Ms. Abbott Ms. Markowski Nay: Mr. Walker Abstain: 0
 Mrs. Bart Ms. Mitcheltree
 Mr. Cain Mr. Morgan
 Dr. Kenny Mr. Bart

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

PERSONNEL

The next meeting will be May 12, 2020.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Ms. Mitcheltree, seconded by Ms. Markowski:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval was given to accept the resignation of the following staff member(s) for the 2020-2021 school year, as follows:

| Item | Last Name | First Name | Loc. | Position | Purpose | Effective Date |
|------|-----------|------------|------|--------------------|------------|--------------------|
| 1. | Spies | Audrey | RFIS | Instrumental Music | Retirement | September 30, 2020 |

2. Approval was given to employ the following staff member(s) for the 2020-2021 school year, pending certification, fingerprints, background check, and health exam, as follows:*

| Item | Last Name | First Name | Loc. | Position | Salary/Degree/Step | Effective Dates | Certification/College |
|------|-----------|------------|------|---------------------------|--------------------|----------------------------------|---|
| 1. | Decker | Jaimie | SS | District Wide Behaviorist | \$67,635/MA/8 | September 1, 2020- June 30, 2021 | Board Certified Behavior Analyst/ Rutgers University, University of Phoenix |

***Mr. Walker abstained.**

3. Approval was given to amend the January 6, 2020 motion:

for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows:*

| Item | Last Name | First Name | Loc. | Position | Type of Leave | Leave | Anticipated Dates |
|------|-----------|------------|------|----------|---------------|------------|-------------------------------|
| 2. | Rosa | Julia | RH | ESL | Maternity | Disability | March 30, 2020 - May 29, 2020 |
| | | | | | | FMLA | May 30, 2020 - June 30, 2020 |

to read:

| Item | Last Name | First Name | Loc. | Position | Type of Leave | Leave | Anticipated Dates |
|------|-----------|------------|------|----------|---------------|------------|-------------------------------|
| 2. | Rosa | Julia | RH | ESL | Maternity | Disability | March 30, 2020 - May 12, 2020 |
| | | | | | | FMLA | May 13, 2020 - June 30, 2020 |

***Mr. Walker abstained.**

4. Approval was given to amend the January 6, 2020 motion:

for the following staff member(s) to take a leave of absence during the 2020-2021 school year, as follows:*

| Item | Last Name | First Name | Loc. | Position | Type of Leave | Leave | Anticipated Dates |
|------|-----------|------------|------|----------|---------------|--------|--------------------------------------|
| 2. | Rosa | Julia | RH | ESL | Maternity | FMLA | September 1, 2020 - October 30, 2020 |
| | | | | | | Unpaid | October 31, 2020 - January 1, 2021 |

to read:

| Item | Last Name | First Name | Loc. | Position | Type of Leave | Leave | Anticipated Dates |
|------|-----------|------------|------|----------|---------------|--------|--------------------------------------|
| 2. | Rosa | Julia | RH | ESL | Maternity | FMLA | September 1, 2020 - October 12, 2020 |
| | | | | | | Unpaid | October 13, 2020 - January 1, 2021 |

***Mr. Walker abstained.**

5. Approval was given to amend the March 9, 2020 motion:

to employ the following staff member(s) for the 2019-2020 school year, pending certification, fingerprints, background check, and health exam, as follows:*

| Item | Last Name | First Name | Loc. | Position | Salary/Degree/Step | Effective Dates | Certification/College |
|------|-----------|------------|------|-----------------|--------------------|-----------------------------------|------------------------------------|
| 1. | Hayes | Lindsay | CH | Resource Center | \$61,795/MA/6 | April 21, 2020*- June 30, 2020 | Teacher of the Handicapped/TCNJ |

*Start date may be adjusted with prior district release

to read:

| Item | Last Name | First Name | Loc. | Position | Salary/Degree/Step | Effective Dates | Certification/College |
|------|-----------|------------|------|-----------------|--------------------|-----------------------------------|------------------------------------|
| 1. | Hayes | Lindsay | CH | Resource Center | \$61,795/MA/6 | April 20, 2020*- June 30, 2020 | Teacher of the Handicapped/TCNJ |

***Mr. Walker abstained.**

*Start date may be adjusted with prior district release

6. Approval was given to amend the April 6, 2020 motion:

to extend the leave of absence for the following staff member(s) during the 2019-2020 school year, as follows:*

| Item | Last Name | First Name | Loc. | Position | Type of Leave | Leave | Effective Dates |
|------|-----------|------------|------|-------------|---------------|------------|------------------------------------|
| | | | | | | | Extended Dates |
| 2. | Skiba | Jennifer | RH | LLD Grade 1 | Maternity | Disability | November 13, 2019-January 28, 2020 |
| | | | | | | FMLA | January 29, 2020-April 27, 2020 |
| | | | | | | Childcare | April 28, 2020-June 30, 2020 |

to read:

| Item | Last Name | First Name | Loc. | Position | Type of Leave | Leave | Effective Dates |
|------|-----------|------------|------|-------------|---------------|------------|------------------------------------|
| | | | | | | | Extended Dates |
| 2. | Skiba | Jennifer | RH | LLD Grade 1 | Maternity | Disability | November 13, 2019-January 29, 2020 |
| | | | | | | FMLA | January 30, 2020-April 27, 2020 |
| | | | | | | Childcare | April 28, 2020-June 30, 2020 |

***Mr. Walker abstained.**

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 **Abstain: Mr. Walker - #'s 2-6**
 Mrs. Bart Mr. Morgan
 Mr. Cain Mr. Walker
 Dr. Kenny Mr. Bart
 Ms. Markowski

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS

The next meeting will be May 13, 2020.

The Curriculum item was approved under one motion made by Mr. Walker, seconded by Mr. Cain.

- Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

| Item | Last Name | First Name | Loc. | Purpose | Max. # of Hours | Rate |
|------|-----------|------------|------|--------------------------------------|-----------------|-------------|
| 1. | Cahill | William | JPC | QSAC Curriculum Compliance Committee | 500 shared hrs. | \$33.78/hr. |

Aye: **Ms. Abbott** **Ms. Mitcheltree** Nay: 0 **Abstain: 0**
Mrs. Bart **Mr. Morgan**
Mr. Cain **Mr. Walker**
Dr. Kenny **Mr. Bart**
Ms. Markowski

FACILITIES/OPERATIONS/SECURITY

The next meeting will be May 12, 2020.

All Facilities/Operations/Security items were approved under one motion made by Ms. Markowski, seconded by Ms. Abbott.

- Approval was given to award Manor Electric, as the successful bidder for electrical service upgrades at Barley Sheaf, Robert Hunter, Frances A. Desmares and Reading-Fleming Intermediate schools, as outlined in the attached resolution.
- Approval was given of the attached NJDA Emergency Procurement/Contract Modification Request from Maschio's Food Services, Inc., the district's food service provider for the 2019-2020 school year.

Aye: **Ms. Abbott** **Ms. Mitcheltree** Nay: 0 **Abstain: 0**
Mrs. Bart **Mr. Morgan**
Mr. Cain **Mr. Walker**
Dr. Kenny **Mr. Bart**
Ms. Markowski

TRANSPORTATION

The next meeting will be June 1, 2020.

FINANCE

The next meeting will be May 7, 2020.

All Finance items were approved under one motion made by Dr. Kenny, seconded by Ms. Abbott.

CORRESPONDENCE

Ms. Abbott noted she received a letter from a Borough Committee member asking us to remind the community about the census. She also received 2 emails regarding connectivity options to consider and an email from a parent regarding Spring Break.

OLD BUSINESS

Mr. Bart reminded the community to complete the census. Ms. Abbott noted Dr. McGann extended the deadline for the school climate survey in order for the district to receive feedback. Mr. Walker referenced that costs came up regarding the school attorney. He asked about professional development hours for this year. Dr. McGann noted that she did not ask the attorney to present this school year, only to the Superintendents. Mr. Walker makes a point that a Finance Meeting needs to take place. Dr. McGann noted we did have a Finance meeting to discuss renewals. Mr. Walker noted it's important to have a Finance Committee meeting. Mrs. Bart asked why Dr. Kenny didn't ask. Dr. Kenny noted she did reach out. Ms. Abbott noted this topic was discussed at the last committee meeting, there is no new information. Dr. McGann did respond to Dr. Kenny's questions. Dr. Kenny suggested a vote be taken. Mr. Walker stated that questions have come up. Mr. Bart noted the Committee Chairperson with the Superintendent can make the decision, he does not feel a vote is needed. Dr. Kenny noted since there is no professional development that this brings a new perspective. Mr. Cain asked what the new information was. He noted the timelines appear to be on target. Mr. Morgan suggested we meet again. Mrs. Bart noted she doesn't recall there were issues in the committee meeting. Mr. Walker noted he has some concerns. Dr. Kenny noted she will coordinate with Dr. McGann. Mr. Bart thanked Ms. Voorhees for the information she shared today regarding costs.

Ms. Markowski noted the New Jersey School Boards technology conference will be held on May 13th virtually 9:30 a.m. to 3:30 p.m. at no cost. She noted the Hunterdon County School Boards will hold a meeting on June 11th virtually and that the topic has not yet been determined. She noted the student celebration will be in the fall at no cost. Mr. Bart thanked Ms. Markowski for rescheduling the County meeting on account of our May 4th Board Meeting.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

ADJOURN

Mrs. Bart left the meeting at 8:10 p.m.

On the motion of Ms. Markowski, seconded by Ms. Mitcheltree the meeting was adjourned at 8:11 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2020 Board Meetings

May 4 District Reorganization/Public Hearing for the 2020-2021 Budget

May 26

June 8 & 22

July 27

August 24

September 14 & 29

October 12 & 26

November 9 & 23

December 14